

Communication Table

Communication	Website	Parentmail E-copy	Letter Hardcopy	School Newsletter	Website calendar	Meeting	Phone call	Other	Class DOJO
Assembly (Fridays) Certificates Invite			Thursdays						√
Before & After School Clubs & Activities		√	√	√					√
Behaviour- significant or persistent				Policy in September.		By arrangement	√	√	
Curriculum Information	√		√						√
Events & News (sports' day etc)	√	Friday reminder		Each half term	√				√
First Holy Communion	√	√	√	√	√	√			√
Five Star- Child Care Club	√							Leaflet in reception	√
FOBE PTA: information & events	FOBE tab	√		√	√	√			√
Homework	√							Homework Book	√
Internet Safety	Learning tab								√
Masses & Liturgies/ RE Information	Catholic Life tab	√		RE Newsletter					√
Progress / Attainment	School's Performance		Individual monitoring reports Y1-Y6 (Dec/Mar/July)			Parents consultations: October & February.		Appointments on request & Tapestry for reception pupils.	
School Trip		√	As required.						√
SEND Offer / PP / Sports premium	√								
Spelling Lists (Y1-Y6)	√							Spelling book	√
Sporting Competitions	Successes		√	Successes					√
Supporting Your Child	Learning tab							Workshops for parents.	√
Teacher Change (e.g. MAT leave*)		Inform parents of new teacher	Inform parents of new teacher	√					
Uniform	√		Incorrect school dress	Dress code in September					√

*Usually parents are informed via the school newsletter with timings in agreement with the relevant teacher. Following appointment, a letter goes to parents with a child in that class with details and expected timelines.